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| U.S. Department of Health and Human Services National Institutes of Health Intramural Loan Repayment Programs Recommendation for LRP Funding (ACGME Applicants only) | Instructions for the ACGME Coordinator: Please complete Sections A and B following the instructions below. Send the completed package to: Division of Loan Repayment 6700B Rockledge Drive, Suite 2300 Bethesda, MD, 20892 |
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| Section A - Applicant Data | | |
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| 1. Applicant's Name (Last, first, middle) | 1a. Institute | |
| 2. Position Title (e.g., Staff Fellow, Clinical Associate, etc.) | 2a. Pay Plan/Occupational Series | 2b. Grade (if appropriate) |
| 3. General Research Loan Repayment Program - ACGME(3-year minimum contract required) Name of ACGME Program: | 4. Fellowship Start Date | Fellowship End Date |
| | 5. NIH Salary at Program Eligibility Date | |

| Section B - ACGME Program Representatives | | | |
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| 1. ACGME Program Director (Last, first, middle) | | 2. ACGME Staff Representative (Last, first, middle) | |
| 3. ACGME Program Director (Signature) | Date | 4. ACGME Staff Representative (Signature) | Date |

Intramural Loan Repayment Programs (ILRP)

Special Instructions for ACGME Representatives Form

1. Complete all information in Section A concerning the applicant.
2. Attach a copy of the applicant's offer of employment letter from the ACGME Training Program Director. The letter must state a minimum of 3-year employment period.
3. If available, also attach a copy of the SF-50 or the SF-52.
4. Obtain signature of the ACGME Program Director in Section B.
5. Sign as ACGME Program Staff Representative. Your signature signifies that the following items have been attached to the application:
 - "Recommendation for LRP Funding" form.
 - Letter signed by Program Director or equivalent official offering fellowship employment for a minimum of 3 years.
 - Applicant's current CV.
 - Three (3) recommendation letters should be submitted directly to the LRP office. Letters submitted in support of the fellowship application may be submitted.

The ACGME LRP requires a 3 year commitment: Individuals must serve an initial 3-year contract for eligibility for the ACGME Loan Repayment Program. Individuals in an ACGME LRP cannot switch into another LRP during this 3-year period. The initial appointment to the ACGME Training Program must also be for 3 years and must be stated in the offer letter.