Objective

- Inform researchers about the benefits of the LRPs and the online application process

Agenda

- Description of the Programs and Eligibility Requirements
- Overview of Application Components
  - Research Activities and Personal Statement
  - Recommendations
  - Loan Information
- Application Timeline & Checklist
- Wrap Up & Resources
- Q&A
GOT DEBT???

#1 Barrier to starting and sustaining a research career
The NIH LRPss Can Help!
NIH Loan Repayment Programs (LRPs) represent a vital component in our nation's effort to keep health professionals like YOU in research careers.

YOU: Commit to 2 years of research at a non-profit institution, using domestic, non-profit research funding.

NIH: Repays up to $35,000/year of your qualified educational debt and covers resulting federal taxes (39%).

Outcome: Lower financial burden and an increase in the nation’s biomedical research scientist workforce.
5 EXTRAMURAL NIH LRPS
FOR INDIVIDUALS CONDUCTING RESEARCH AT NON-PROFIT INSTITUTIONS

Clinical Research
- Patient-oriented research conducted with human subjects or materials of human origin (including cognitive phenomenon) on the causes and consequences of disease in humans

Pediatric Research
- Research related to diseases or disorders in children
- Basic research allowed

Health Disparities Research
- Research focusing on minority and other health disparity populations
- Basic, clinical, social and behavioral research allowed
- Applications reviewed by NIMHD

Contraception & Infertility Research
- Research focusing on conditions impacting ability to conceive or bear children and provide new or improved methods of preventing pregnancy
- Applications reviewed by Eunice Kennedy Shriver NICHD

Clinical DB
- Same as Clinical Research LRP
- Available to clinical researchers from verifiable disadvantaged backgrounds
- Reviewed by NIMHD

www.lrp.nih.gov
EXTRAMURAL LRP ELIGIBILITY CRITERIA

Doctoral Degree
- M.D., Ph.D., or equivalent
- Exception: Contraception & Infertility Research LRP

Research Funding
- Domestic nonprofit, university, or government organization; NIH grant support NOT required

Citizenship
- U.S. Citizen or permanent resident

Educational Loan Debt
- At least 20% of applicant's annual base income

Research Time
- At least 20 hours/week
LRP Application Portal
Essential First Steps

Registration

Before starting an application, prospective applicants must register for an LRP login account using one of the methods provided on the portal page. Registration must be completed during the open application period. Please review the Application Periods. Registration completed at other times will be invalidated.

Type of Award

The LRP has two broad types of awards: first awards, called New Awards, and subsequent awards, called Renewal Awards.

New Award: If a prospective applicant has never received an LRP award, apply for a New Award.

Renewal Award: If a prospective applicant has received at least one prior LRP award, apply for a Renewal Award.
Because the system is new, all users (applicants, mentors, referees/recommenders and IBOs) will need to log in via one of these portals:

1. Commons ID
2. NIH ID
3. Open ID (Google account)
ROLE OF COLLEAGUES IN APPLICATION PROCESS

Primary Mentor
• Will supervise awardee proposed career development and research experience
• Will provide a letter of recommendation, their biosketch, and 1 additional biosketch (where necessary)
• Expected to work collaboratively with the development of LRP application
• Independent applicants will not list a primary mentor in their application

Research Supervisor
• Required to submit a quarterly verification of service during your LRP award period (ALL applicants must indicate a research supervisor in the application)

Institutional Business Official
• Required to certify an applicant’s protected research time, funding, citizenship status and submit this information prior to Nov 15th application deadline
After role selection, the applicants are navigated to the Basic Personal Information screen. This only occurs the first time they log in.
1. The Dashboard is a default screen for OAS applicants.
2. Previously saved and submitted applications should be available in the grid.
3. Start a New Application option.

The portal top navigation options are available for users based on their role(s) in OAS.
WHAT SHOULD YOU DO BEFORE YOU START YOUR APPLICATION?

1. Read the published LRP notices (see www.lrp.nih.gov)

2. Review the mission and priorities for the NIH Institutes and Centers that you are interested in reviewing your application and reach out to the appropriate NIH Program Officer/LRP Liaison to discuss their IC’s priorities!

3. Talk to your mentors and recommenders

4. Make sure you have an eRA Commons ID

5. Contact your lender to get information on your loan amounts
APPLICATION PRE-SELECTION

Extramural applicants complete application “pre-selection” information before the system navigates them inside of the application:

- Award Type
- Program Type
- Award Length
- Program
- Mentored/Independent Researcher
- Preferred IC and Not Preferred IC (available for clinical and pediatric extramural applicants only)
APPLICATION PRE-SELECTION

NIH National Institutes of Health
Division of Loan Repayment

Loan Repayment Programs
FAQs  Contact  A-Z Index  Webinar  Logout

- Award Type
  - New  Renewal
- Are you Applying for an Intramural or Extramural Loan Repayment Program?
  - Intramural  Extramural
- Name of Loan Repayment Program you are applying for: Clinical Research LRP
- Award Length
  - One Year  Two Years  Three Years
- Are you an Independent Researcher or has a Mentor?
  - I am an independent researcher  I am a mentored research scientist
- Preferred IC
  - Select Institute or Center (IC)
- Preferred IC (secondary choice)
  - Select Institute or Center (IC)
- Not Preferred IC
  - Select Institute or Center (IC)
<table>
<thead>
<tr>
<th>Award Type</th>
<th>New</th>
<th>Renewal</th>
</tr>
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<tbody>
<tr>
<td>Are you Applying for an Intramural or Extramural Loan Repayment Program?</td>
<td></td>
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<tr>
<td>Name of Loan Repayment Program you are applying for</td>
<td>Clinical Research LRP</td>
<td></td>
</tr>
<tr>
<td>Award Length</td>
<td>One Year</td>
<td>Two Years</td>
</tr>
<tr>
<td>Are you an Independent Researcher or has a Mentor?</td>
<td>I am an independent researcher</td>
<td>I am a mentored research scientist</td>
</tr>
<tr>
<td>Preferred IC</td>
<td>Select Institute or Center (IC)</td>
<td></td>
</tr>
<tr>
<td>Preferred IC (secondary choice)</td>
<td>Select Institute or Center (IC)</td>
<td></td>
</tr>
<tr>
<td>Not Preferred IC</td>
<td>Select Institute or Center (IC)</td>
<td></td>
</tr>
</tbody>
</table>
1. Users are also prompted to provide answers to basic eligibility questions
   • Questions dependent on selected LRP
2. Statement of understanding (mandatory for all applicants).
3. Submit or Cancel completed form options.
CRITICAL APPLICATION PROFILE SELECTION

Please note, loss of application data will occur if you make changes to pre-selection information

• New vs. Renewal Applicant
• Intramural vs. Extramural Program
• LRP Change (i.e. Health Disparities, Pediatric, etc.)
• Award Length
• Independent vs. Mentored Researcher
The Personal Information form contains vital information necessary for LRP application completion as:

1. Applicant Name(s)
2. Contact Information (email(s), address and phone number(s))
3. SSN
4. DOB
5. NIH Commons ID is required starting 2016
6. List of voluntary disclosures (as applicant race, gender, etc.)
7. Options to:
   - Save
   - Submit (option is disabled until the entire application is complete)
   - Cancel
EMPLOYMENT AND AFFILIATION TAB

1. Organization section contains information about current employer
2. Academic Affiliation
3. Options to:
   - Save
   - Cancel

Employment form is required for all applicants:

- University
- Hospital, Clinic, or Other Type of Organization

Academic Affiliation

- State: Select State
- Zip Code: enter numbers only
- University: Select University
- Campus/Subunit: Select Campus
- College/School: Select College
- Department: 
- Additional Information (e.g., Center, Division, Branch, etc.): 
- Position Title: Select Position
- Start Date: MM/YYYY

Public reporting for this collection of information is estimated to average 35 minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to NIH, Project Clearance Branch, 8709 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, Attention: Priority: 0925-0691. Do not return the completed form to this address.
EDUCATION AND TRAINING TAB

Under Education and Training tab, applicants provide information about their:
1. Education and Training
2. Postdoctoral fellowship(s) (if applicable)
3. Residency can be added once the M.D. information is entered.
4. Options to save or cancel.

- **Education and Training**: Add new entries and modify existing ones.
- **Post Doctoral Fellowship**: View and edit details.

**Add Residency Info**
Under “Research Information” tab,
1. Research Project/Activities
   a. Research Project Title
   b. Project Abstract
   c. Upload Research Project/Activities

2. Upload Career Development Plan (Independent Applicant) Or Training and Mentoring Plan (Mentored Applicant)
3. Upload Research Environment
4. Upload NIH Biosketch
5. Upload Personal Statement
6. Upload Research Accomplishments (Renewal Applicants Only)
QUESTION....

• If you were going to build your dream home, what would you need?

A Blueprint...BUT...you also need contractor help!

You’re building a RESEARCH CAREER....

• What’s your blueprint? Your Application
• Who’s it for? Application Reviewers (your application inspectors)
• Who are your helpers? Mentors and other supporters
Research Activities
  - Describe planned research activities, specific roles/responsibilities over next 2 years – *include timelines*

Training and Mentoring/Career Development Plan - Explain how your activities will foster the development of your research career – *include timelines*
  - Mentored Applicants: What skills, etc. do you need to acquire along your path to independent researcher? Include plans for training and professional development opportunities; grant workshops/submissions, publications, conference attendance, regular meetings with mentors, etc.)
  - Independent Applicants: What activities/areas of improvement are helpful to you at this phase? What are your ‘growth steps’? Include developmental activities, such as grant submissions, seminars, scientific meetings, training in the responsible conduct of research, presentations

Research Environment
  - Why are you where you are? Who or what is important there?

Personal Statement
  - *Brag about yourself*, your background and discuss your research goals
  - Include previous research training experience, how you developed your scientific interests/accomplishments (root yourself in your work); short/long-term career goals

Biosketch

Research Accomplishments *(for Renewal Applicants only)*
WHAT ARE REVIEWERS LOOKING FOR?

Reviewers evaluate an applicant’s potential to succeed in a research career by rating:

- Applicant’s previous **training and research experience**
- Applicant’s **commitment to a research** career
- **Strength and quality** of letters of recommendation
- **Quality and appropriateness** of the research environment
- Research progress (*for Renewal Applicants only*)
Please ensure you have already spoke to the individual you are listing below:

1. Research Supervisor
2. Primary Mentor - Mentored Applicants Only
3. Institutional Business Official
4. Save (Email notification will be sent to stakeholders in 24 hours automatically)
Only new Applicants are required to enter detailed information about their loan(s) under Loan Information tab.
QUALIFYING LOANS

**NIH WILL Repay:**
- Educational loans backed by the U.S. government
- Educational loans from accredited U.S. academic institutions and commercial lenders

**NIH Will NOT Repay:**
- Non-educational loans (e.g. home equity loans)
- PLUS loans to parents
  - **EXCEPTION:** PLUS loans disbursed to graduate and professional students on or after July 1, 2006, qualify for LRP repayment
- Loans from non-US governments or institutions
- Loans converted to a service obligation, delinquent or in default
- Loans consolidated with another individual (e.g. spouse or child)
- Loans of full-time Federal government employees or VA Fellows
Under “Funding Information” tab, extramural applicants are required to provide information about their funding sources:

1. Salary
2. Any NIH Grant Support
3. Other Government Funding (not from NIH)
4. Or Non-Profit Research Funding (not from NIH)
Applicants will now complete the certification for online applicant and NIH LRP Contract digitally with the application. No more paper copies!
SUBMITTING THE APPLICATION

The “SUBMIT” button should turn blue if all the required information is entered and saved; press the “SUBMIT” button to submit the entire application. If there are incomplete tabs then the required content must be completed before submitting.
Congratulations!
LRP Applicants can review status of supporting documentation and any required certifications under Application Status tab.
REFEREES/RECOMMENDERS
Website URL: https://www.lrp.nih.gov/referees-recommenders
1. Choose the option to submit for the first time or review a submitted reference letter
2. Press Continue
Reference Letter

1. Referee will enter your application tracking code
2. Referee information
3. Copy and paste the recommendation letter content
4. Complete certification
5. Submit the referee letter

Referee will see the confirmation screen. Both referee and the applicant will receive confirmation email as well in 24 hours.
Extramural LRP Application Cycle Timeline

Sept 1 – Nov 15
Application Cycle Open

Nov 15
Application, Colleague, and IBO Deadline

Feb - May
Application Peer Review

May - June
Financial Vetting

Final Funding Decisions

1st Lender Payments

DLR
CSR
NIH IC
Peer Review
NIH IC

Quarterly verifications required for future payments

Selected applications
Applicant Checklist

Before Submitting the Application

- Read all published notices for the LRPs
- Review the NIH LRP ‘Tips for Writing a Competitive LRP Application’ document
- Contact NIH Program Officers and LRP Liaisons to discuss their IC’s mission and research priorities, and your status as either a mentored or independent applicant
- Talk to your mentor (if applicable), recommenders, and institutional business official regarding your application
- Ensure you have an eRA Commons ID and know the password
- Contact your lenders to get information on your loan amounts
- Develop a timeline for completion and start early
- Carefully review your application before submitting

After Submitting the Application

- Ensure all online forms are complete -- including forms from your mentor, recommenders and institutional business official
- Keep track of your application status via your ‘Application Status’ page in the applicant portal
- Keep your e-mail address current
- Contact the LRP Information Center if you need to make major updates (e.g. change your institution or research project) as soon as possible
RESOURCES
LRP Ambassador Program

What is the LRP Ambassador Program?
The LRP Ambassador Program is a network of former and current LRP awardees that promote the NIH LRP within their local extramural scientific community.

What does an LRP Ambassador do?
LRP Ambassadors serve as a personalized link/connection between the Division of Loan Repayment (DLR) and potential applicants at their home institutions by identifying potential eligible applicants to the LRP within their institutions and sharing information about the LRP with them.

Since the Ambassador Program is being updated, all ambassadors must provide their current information to gain access to the Ambassador Resources on this page that are password-protected. Click on the "Become an LRP Ambassador" button to connect to the sign-up form. Login information will be emailed to you following sign-up.

Find an LRP Ambassador
If you are an LRP applicant, you can view the Ambassador Directory to find an Ambassador at an institution near you.

If you are an Ambassador, you can use the Ambassador Directory to find other Ambassadors at an institution near you.

LRP Ambassador Resources
LRP Ambassadors can access resources here to better understand their role and to effectively conduct outreach to potential applicants. Resources include a toolkit that provides an overview of the LRP Ambassador Program and a slide array of tools, a presentation about the LRP, and information about how to order print materials. This section of the page is password-protected for Ambassadors only.

www.lrp.nih.gov/ambassador-program
Q&A TIME!!!
Contact Us

- www.lrp.nih.gov
- (866) 849-4047
- lrp@nih.gov
- NIHLRP
- @NIH_LRP